
Report 5360 – Individual Child Quarterly Foster Care Detail Report

Last Updated: 09/28/09

Report Number: 5360
Report Name: CAPS Individual Child Quarterly Foster Care
Detail Report
Agency: DPHHS
Division Using Report: Child and Family Services
Report Sponsor:
Report Type: RDS

Report Summary:

These reports print 1-2 pages per client and contains the following general sections for each client: Client information (SSN, DOB, age, sex, race, tribal affiliations), total # of workers, parental rights information, previous adoption information, permanency goal information, home removal information, sibling information, client placement information, sources of financial support, funding source on current placement service, and legal status information. Each time the worker changes, the county changes, or the region changes, a total page is printed that lists the total number of clients per worker, county, or region

Report Purpose:

To provide details about clients in foster care, guardianship or corrections placements.

Please Note:

None at this time.

DocuAnalyzer Model Available: No
Screens Used to Generate Report:
Frequency: Quarterly

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Run Date:

Reporting Period:

Criteria for Extracting Data:

Clients are extracted if the following conditions are met:

- The assigned worker of the client is not in region 8 and they were assigned to the client at the time the report ran (current date).
- The client must be in an F, G or J placement.
- The client's placement must be within the reporting period and the client must be in placement more than one day.

See the bottom of the document for additional information.

Report Data Fields

<i>Field Name</i>	Notes
REGION:	This is the assigned workers region code on USMD.
COUNTY:	This is the assigned workers contact county code on USMD.
WORKER:	This is the assigned worker of the client's worker id and name at the time the report was run.
CAPS ID:	This is the client's CAPS id
NAME:	This is the client's declared name (Last Name, First Middle) at the time the report was run.
SSN:	Client's primary SSN on PERD at the time the report was run.

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DOB:	The client's birth date on PERD at the time the report was run.
AGE:	Client's age calculated between the DOB and the date the report as run.
SEX:	Client's sex code on PERD at the time the report ran.
RACE:	The first ethnicity code on CLID for the client at the time the report was run.
HISPANIC ORIGIN:	Client's hispanic origin flag on PERD at the time the report was run.
Mother – DATE OF TPR:	Date the mother's parent rights were terminated (see <u>Parental termination of rights</u> section below for more information).
Father – DATE OF TPR:	Date the father's parent rights were terminated (see <u>Parental termination of rights</u> section below for more information).
PREVIOUSLY ADOPTED:	The value of the previously adopted flag on CLID for the client at the time the report was run.
AGE OF ADOPTION	The value of the age of adoption on CLID for the client at the time the report was run.
SPECIAL NEEDS	This is the special needs category and sub categories that exist for the client on SPND at the time the report was run.
TRIBAL AFFILIATIONS:	This is the tribal affiliations that exist on ICWD for the client at the time the report was run.
TOTAL # OF WORKERS:	This is the total number of workers that have been

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	assigned to the client at the time the report was run.
PERMANENCY PLAN GOAL:	This is the permanency goal A for the review that was looked at by the extract (see <u>Permanency Goal</u> section below for more information).
DATE GOAL WAS ESTABLISHED:	This is the date permanency goal A established for the review that was looked at by the extract. This would be the date that corresponds with the Permanency Plan Goal (see <u>Permanency Goal</u> section below for more information).
TOTAL NUMBER OF REMOVALS:	This is the total number of SEMRM services that exist for the client at the time the report was run.
DATE OF FIRST:	This is the start date of the oldest SEMRM service for the client on SERL at the time the report was run.
DATE OF LAST:	This is the start date of the most recent SEMSR service for the client on SERL at the time the report was run.
PRIMARY REASON:	This is the code description for the reason code in the Reason for Removal (Primary) field that is associated with the SEMRM service code. <i>Note: There are two different fields on the report. One for the oldest SEMRM service and one for the most recent SEMRM service.</i>
OTHER REASONS:	These are the code descriptions or the reason codes in the (Other) field that is associated with the SEMRM service code. <i>Note: There are two different fields on the report. One for the oldest SEMRM service and one</i>

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	<i>for the most recent SEMRM service.</i>
SIBLING NAME:	This is the declared name of the client's sibling that was extracted (see <u>Sibling</u> section below for more information).
PLACEMENT TYPE: (Under Sibling Section)	This is the placement type associated with the sibling extracted if they are in an open placement when the report was run.
PLACEMENT TYPE: (under Client Placement Information)	This is the placement type description for the most recent placement for the client.
EFFECTIVE DATE OF CURRENT PLACEMENT:	This is the start date of the most recent placement.
DATE DISCHARGED FROM LAST EPISODE:	This is the date that was determined to be the date the client was discharged from the last episode (see <u>Date Discharged from Last Episode</u> section below for more information).
NUMBER OF PLACEMENTS DURING CURRENT REMOVAL:	This is the number of placements that the client has been in during the current episode based on service code.
TOTAL # OF PLACEMENTS SINCE INITIAL REMOVAL	This is the number of placements that client has been in since the initial removal.
PROVIDER	This lists the provider id and name. <i>There will be a line for each placement that the client has been in.</i>
START DATE	This is the start date of the placement. <i>There will be a line for each placement that the client has been in.</i>

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EXIT DATE	This is the exit date of the placement. <i>There will be a line for each placement that the client has been in.</i>
CHANGE/EXIT REASON	This is the exit reason for the placement if the placement is closed. <i>There will be a line for each placement that the client has been in.</i>
SOURCE OF FINANCIAL SUPPORT:	This is the eligibility code and description for the eligibility on CELL that was active within the reporting period and has a start date prior to the placement exit date.
FUNDING SOURCE ON CURRENT PLACEMENT:	This is the funding source on SERP for the first 'P' service that falls within the reporting period. Services that start with 'PA' are not looked at.
CURRENT LEGAL STATUS:	This is the client's legal status code and description. The legal status is determined in 1 of 3 ways (see the <u>Legal Status</u> section below for more information).
DATE OF LEGAL STATUS	This is the date associated with the Current Legal Status. The legal status is determined in 1 of 3 ways (see the <u>Legal Status</u> section below for more information).
TOTALS	Each time the worker changes, the county changes, or the region changes, a total page is printed that lists the total number of clients per worker, county, or region.

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RDS Report Layout –

1CAPS REPORT 5360	STATE OF MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES CHILD AND ADULT PROTECTIVE SERVICES INDIVIDUAL CHILD QUARTERLY FOSTER CARE DETAIL REPORT REPORTING PERIOD: 10/01/2008 TO 12/31/2008	PAGE NBR..... 1 RUN TIME..... 09:13 RUN DATE.. 03/27/2009
<p>REGION : 2 COUNTY : 007 WORKER : C70707SW WORKER, SOCIAL CAPS ID: 00001077 NAME: BREWSTER,PUNKY</p>		
<p>----- PARENTAL RIGHTS TERMINATION ----- ----- ADOPTION INFORMATION -----</p> <p>SSN : 517-89-7890 MOTHER - DATE OF TPR : 99/99/9999 PREVIOUSLY ADOPTED : N DOB : 08/31/1990 AGE OF ADOPTION : 000 AGE : 018 FATHER - DATE OF TPR : 99/99/9999 SEX : RACE : WHITE/CAUCASIAN HISPANIC ORIGIN: N TRIBAL AFFILIATIONS: NONE FOUND</p> <p>----- SPECIAL NEEDS ----- ---- CATG CD ---- --- SUB CATG CD --- NONE FOUND</p>		
TOTAL # OF WORKERS : 001		
<p>----- PERMANENCY PLAN INFORMATION -----</p> <p>PERMANENCY PLAN GOAL : REUNIFICATION DATE GOAL WAS ESTABLISHED : 09/11/2008</p>		
<p>----- HOME REMOVAL INFORMATION -----</p> <p>DATE OF FIRST : 09/11/2008 TOTAL NUMBER OF REMOVALS: 001 DATE OF LAST : 09/11/2008 PRIMARY REASON : CHILD'S BEHAVIOR PROBLEMS PRIMARY REASON : CHILD'S BEHAVIOR PROBLEMS OTHER REASONS : OTHER REASONS :</p>		
<p>----- SIBLING INFORMATION -----</p> <p>NONE FOUND</p>		
<p>----- CLIENT PLACEMENT INFORMATION -----</p> <p>PLACEMENT TYPE: RELATIVE CARE - PAID EFFECTIVE DATE OF CURRENT PLACEMENT: 09/11/2008</p>		

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NUMBER OF PLACEMENTS DURING CURRENT REMOVAL : 001		DATE DISCHARGED FROM LAST EPISODE : 99/99/9999	
TOTAL # OF PLACEMENTS SINCE INITIAL REMOVAL : 001			
----- PROVIDER -----		START DATE	EXIT DATE
0001042 001 BRADY BUNCH YOUTH HOME		09/11/2008	99/99/9999
----- SOURCES OF FINANCIAL SUPPORT -----		-- CHANGE/EXIT REASON -----	
NONE FOUND			
----- LEGAL STATUS INFORMATION -----			
CURRENT LEGAL STATUS:	NONE FOUND	DATE OF LEGAL STATUS: 99/99/9999	

Additional Information:

Extract #1 (CAP07360):

Client, person, removal service dates and reasons, the currently assigned (“A” or “P”) worker (start and end dates include the current date), and the total number of assigned workers (unique workers) is extracted as well as the following information:

Parental termination of rights

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The client's court records are swept looking for court disposition codes that indicate termination of parental rights. The following dispositions are checked first:

MRT - Mothers termination of rights

FRT - Fathers termination of rights

PRT - Parents termination of rights

If no specific termination of rights is found, but a disposition is found that indicates custody has been granted to the state, then this information is used to show termination of parental rights. The following disposition codes are used for this:

AFD - Adoption/Final Decree

PLC - Permanent Legal Custody

RPA - Perm Cust-Right to Place for Adoption

In all cases, the court effective start date is used if it is not zero. If it is zero, then the court date is used as the termination of rights date.

Permanency Goal

The permanency goal comes from the most recent cap-review record with a review date less than or equal to the report period end date and that is one of the following review types: CRT, DIS, FCR, PGR, SUP, TRR, YPR, INA

Special Needs

The first 5 special needs records (CAP-CSPCND) are extracted.

Tribal Affiliations

The first 4 CAP-ICWA records are extracted.

Date Discharged from Last Episode

In order to determine the date that a client was discharged from the last foster care episode, we need to determine the beginning date of the current foster care episode. An episode is determined using court and review data. The beginning date is the date the state became responsible for a child's care. The end date is when a child either returns to the home permanently or is adopted (when the state is no longer responsible for the child).

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The beginning date of the current episode will first be determined using court custody data. The following court dispositions are checked: CFE, COA, DFS, DYO, EPS, PLC, STP, TIA, TLC, YSO. If no court data exists or a closure review occurred after court data shows custody being given to the state, the episode start date is set to the first removal date following the closure review. It is also determined if there has been a “gap” in placement (greater than 1 day). If the episode start date was not set from court data or the gap in placement occurred before the episode start date, the episode start date is reset to the start date of the gap placement. The episode start date is also checked against the last removed from home date and reset if necessary.

Once we have the episode start date of the current foster care episode, it is used to locate the first placement with an exit date less than or equal to the episode start date. This exit date is the date discharged from the last foster care episode.

Sources of Financial Support

IV-E-Flag: Looks at all payments in posted, released, approved, or hold status that have a posted PYDTL and are for a placement service with payment dates prior to the date the client exited care. This flag is set for funding sources: AEC, AEV, REC, REV, ECE, ECW, SEN, SEW.

IV-E-Adopt Flag: same as IV-E Flag but for funding sources ADS, ADE.

IV-A-Flag: same as IV-E Flag but for funding sources 4AC, 4AG.

Information in the extract file is: (CAP07360-TRAN-REC-1)

Placement Type Code, Worker Region Code, Worker County Code, Worker User Id, Worker Last Name, Worker First Name, Current Placement Date, Mother Term. Right Date, Father Term. Right Date, Permanency Goal Code, Permanency Goal Achieved Date, Previous Adopt Flag, Total Placement Count, Client Caps Id, Client Birth Date, Client Sex Code, Client Race Code, Client Name Group, Client SSN, Last Home Removal Date, First Removal Reason Code, First Home Removal Date, Last Other Removal Reason Code(s) (up to 3), First Other Removal Reason Code(s) (up to 3), Number of Home Removals Count, Discharged from Foster Care Date, Last Discharged from Foster Care Date, Number of Placements Count, Report Period Start Date, Report Period End Date, Client Age, Client Previous Adopt Age, Last Removal Reason Code, Tribal Affiliation Code(s) (up to 4), Special Needs Code(s) (up to 5), Worker Count, IV-E-Flag, IV-E Adopt Flag, IV-A Flag, Last Fund Source Code

The extract file is sorted by Region, County, Worker Id, Client Last Name, Client First Name, and Caps-Id.

Extract #2 (CAP17360):

This extract reads the sorted input file created by CAP07360 and extracts sibling information for each caps-id in the input file. It will extract data for the

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following sibling types: BRO, SIS, HBR, HSI, STB, SSR. One record is written to a new data file for each sibling found.

Information in the extract file: (CAP17360-TRAN-REC-1)

Worker Region Code, Worker County Code, Worker User Id, Client Name Group, Client Caps Id, Sibling Caps Id, Relationship Code, Sibling Name Group, Sibling Placement Type Code

Extract #3 (CAP27360):

This extract reads the sorted input file created by CAP07360 and extracts provider information for every provider that has provided foster care or juvenile placements for each caps-id in the input file. Placement type codes are either “F” or “J” or “G”. One record is written to a new data file for each provider found.

Information in the extract file: (CAP27360-TRAN-REC-1)

Worker Region Code, Worker County Code, Worker User Id, Client Name Group, Client Caps-Id, Placement Start Date, Placement Exit Date, Placement Exit Reason Code, Provider Number, Facility Number, Facility Name

Extract #4 (CAP37360):

This extract reads the sorted input file created by CAP07360 and extracts trust account income type information for each caps-id in the input file. Only trust account income activities (“IO” or “IA”) are looked at and the income destination begin and end dates must fall within the report period. One record is written to a new data file for each unique income type (up to 20) found.

Information in the extract file: (CAP37360-TRAN-REC-1)

Worker Region Code, Worker County Code, Worker User Id, Client Name Group, Client Caps Id, Income Enter Type Code

Extract #5 (CAP47360):

This extract reads the sorted input file created by CAP07360 and extracts legal status information for each caps id in the input file. There are 3 possible ways of obtaining legal status information. Once a condition has been met, the process can stop. The 3 ways to obtain legal status info are:

Legal Status

1. Loop through the court records looking for a hearing/filing date that is greater than or equal to the current placement start date (legal status would be

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“XPA” - petition filed) or until we find a court record with a hearing/filing date prior to the current placement start date with a disposition code (the legal status is the first disposition code).

2. If no court data then sweep the CAP-ICPC records looking for a record with ICPC placement dates within the report period (legal status would be “XFE” - interstate compact).

3. If no court or ICPC, then check the current placement record and if the placement type is foster care (F), look at the Voluntary Court Codes. If “V” (legal status would be “XPA” – parental agreement) or “H” (legal status would be “XFE” – 48 hour hold).

One record for each caps-id in the input file should be written to the new data file.

Information in the extract file is: (CAP47360-TRAN-REC-1)

Worker Region Code, Worker County Code, Worker Id, Client Name Group, Client Caps Id, Legal Status Code, Legal Status Date